

Acme Process Service

Jane Doe
Acme Process Service
555 Anywhere Lane
Any Town USA, ST 12345
(905) 555-5555

Dear Ms. Smith,

Without a professional, local process server available to your team, you could be losing thousands of dollars and considerably complicating your legal cases. **Acme Process Service** works in your area and our professional team of process servers is well-versed in all relevant local laws. We have been in business for more than a decade and in that time we have become the process server of choice for over 50% of the law firms located in Anytown USA. We offer:

- A team of dedicated professionals.
- Outstanding customer service. Twenty-four hour access to our web site allows you to login to check on the status of your order at any time.
- Immediate response. Because we are a local company, we can tell you within seconds what the status of your request is.
- No middle men. With our company, you are never a number. You can speak with the actual person delivering your court documents at any time.
- Outstanding record. Our process servers never have been accused of breaking the law and have a 100 percent success record of delivering court documents – even for hard-to-find clients.
- A private investigator on staff to ensure that flight will not prevent your court documents from being delivered.

If you are trusting a large nationwide conglomerate, your order may be lost among thousands of similar requests. With Acme Process Service you will get the level of service you deserve. Since we do not farm out our work to other process servers, we can save you up to 30 percent on your current process serving costs.

If you'd like to assess our respected team for your organization, we can arrange a no-obligation, free one hour meeting to discuss your specific needs.

I will contact you within the next week, but if you would like to contact me sooner, please feel free to do so.

Sincerely,

Jane Doe
CEO, Acme Process Service

P.S. You can see more details about Acme Process Service on our web site, <http://www.acmeprocessservice.com>.